



Enactus UK + I University Collaboration Agreement

This agreement is formed between Enactus UK + I and each Higher Education Institution or University. This agreement supersedes and replaces all prior agreements between Enactus UK + I and each Higher Education Institution or University.

INTRODUCTION

This agreement outlines the responsibilities, expectations, and the ways in which Enactus UK + I work together with affiliated Universities and the Enactus Societies through collaboration to facilitate connection, experiential learning, and community impact. We have an impact both ON and THROUGH the young people who are part of our experiential learning programme. Through engaging with Enactus UK + I, young people increase the skills needed in the future of work and use those skills to positively impact the world around them through entrepreneurial action and environmentally responsible enterprise.

Enactus UK + I have the following set of core values and expect each Enactus team to uphold the same:

- **Integrity** - We act with integrity in all of our work. We match our words with our actions and pursue ambitious, meaningful outcomes. We are transparent about our funding, impact, and learning on the path toward our vision.
- **Innovation** - We believe that solutions to the world's most pressing problems require new thinking and approaches. We act entrepreneurially. We leverage mission-aligned opportunities, proactively look to solve problems, appreciate that failure is part of the process, and continuously learn.
- **Collaboration** - We believe that achieving our vision is not a singular endeavour and that the most effective and sustainable solutions come from diverse groups working together to solve problems. We act with empathy and value each other's talents, skills, perspectives, and lived experiences.
- **Passion** - We infuse our work with boldness, urgency, and a sense of possibility.

Enactus UK + I will formally recognise the **[UNIVERSITY NAME]** as host of an Enactus Student Society/team eligible to receive grant funding, to enter the Enactus UK + I programme and compete in Enactus UK + I led competitions, as a result of its commitment to provide support to its Student Society/Team, which should include as a minimum:

GOVERNANCE SUPPORT

1. Recognition that Enactus UK + I recommend the Enactus team be established as a Student Society/team under the governance of their respective Students' Union. If a university decides to establish the Enactus team in an alternative form, such as a subsidiary within an enterprise function of the University, or as a company limited by guarantee, then the University must establish and supervise appropriate governance, insurance, and support arrangements.
2. Recognition and acknowledgement by the University/Students' Union of the Enactus Student Society/team as an independent organisation/legal entity separate from Enactus UK + I and as such matters of insurance, governance, the assessment of risk and legal liability are the responsibility of the University and/or the Students' Union depending on its constitution.
3. To ensure all National Champion Teams are maintaining standards, they will be audited by Enactus UK + I. From time to time, Enactus UK + I will perform additional audits to maintain compliance with standards and the integrity of the programme. Teams who fail the audit risk being excluded from the Enactus programme.



FINANCIAL SUPPORT

4. Sufficient access to opportunities and help to bid for, financial support grants to enable as many student team members as possible to take advantage of the opportunities to travel and attend, national and regional events and competitions (including travel, subsistence, and accommodation). Funding may come from the University or Students' Union (SU). Additionally, funding may be offered by the University or Students' Union to invest directly in the development of the projects or student experience/development. All teams have access to training by Enactus UK + I in best practice fundraising and have opportunities to develop commercial projects within the programme.

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UNIVERSITY ADVISOR SUPPORT

5. Agreement to appoint and recognise at least one Lead University Adviser ("University Champion") and at least one second "University Adviser (UA)" who are registered with Enactus UK + I. The University Advisers must be motivated, sufficiently committed and where possible recognised by the University for their efforts to enable them to sufficiently support the Enactus Student Society/team in both one-on-one, team and advisory board meetings in the following areas:
 - a. Team operations and project development
 - b. Team sustainability and development
 - c. Ensuring students and beneficiaries are protected at all times
 - d. Mandatory reporting assurance
 - e. Best practice reporting and PR
 - f. Cross-University engagement
6. Agreement that University Advisers should respond to communications from Enactus UK + I in a reasonable time frame and make reasonable efforts to attend Enactus UK + I events, such as University Adviser meetings/summits and the National Competition/Exposition. University Advisers should thoroughly review and sign-off mandatory Enactus reports completed by the Student Society/team that require their signature, such as the team's Annual Report, Project Verification Form and any reports or applications submitted for challenges and competitions. University Advisers must inform Enactus UK + I before making a definitive decision to approve the team's plan to implement a project located outside the UK and Ireland. It should be noted that Enactus UK + I do not require or advocate that teams should undertake international projects. International projects, when signed off by the University and registered as such with Enactus UK + I will be eligible to be entered within the National Competition but will attract no more weighting than UK + I based projects.
7. Whenever possible, senior stakeholders from the University (For example: Dean of the Business/Management School, Pro-VC of Enterprise, VC, etc.) should be encouraged by the University Advisers to make reasonable efforts to attend the Enactus UK + I National Exposition in April each year and try to ensure a senior level of representation from the University in support of their team. In addition, senior stakeholders are encouraged to attend presentations from the Enactus Student Society/team from time to time.
8. Agreement to review, approve and sign off all team projects. Enactus UK + I will provide best practice and sample tools/resources such as Project Risk Assessment and Project Plan Guidelines. These documents, or in situations where more alternative versions are required by the University or Students' Union, must be completed by the Student Society/team and signed off by a University Champion/University Adviser. This event should then be immediately communicated to a programme representative from Enactus UK + I if approval is to be given for this project to be included and eligible for the National Competition. The University agrees not to undertake any project intended to be eligible for the Enactus programme located outside of the UK and Ireland until this process is completed, failing which the Enactus Student Society/team shall not be allowed to present the project at the Enactus UK + I National Competition.
9. The University agrees to inform Enactus UK + I if the Enactus Student Society/team is featured in any promotional campaigns or local media.



Enactus UK + I will formally recognise the [UNIVERSITY NAME] as an active Enactus Student Society/Team eligible to enter the Enactus UK + I programme and compete as a result of its commitment to the programme, which should include as a minimum:

1. Follow the Enactus Code of Conduct (located in the Enactus Team Handbook).
2. Follow the Enactus Brand Guidelines (located in the Enactus Team Handbook).
3. Develop projects intended for the National Competition based on the Enactus Judging Criterion (see Judges Handbook and Video).
4. Plan and implement a minimum of one local Enactus project each year (impact may be planned for a future defined and agreed date).
5. Register all active projects on the Project Registration Form and ensure the list of active projects is accurate at all times.
6. Apply for any relevant challenges or competitions at every reasonable opportunity to maintain the sustainability of the projects.
7. Compete in a minimum of one national competition in March/April of each year – whether that is the Enactus UK + I National Competition or equivalent early-stage competition such as the Early-Stage Project Showcase or Action4Impact.
8. Provide operational updates and communicate with Enactus UK + I in a timely manner.
9. Agree to cooperate in a yearly team performance assessment cycle in order to manage and improve team performance. The assessment will be executed by Enactus UK + I and will be carried out in accordance with the Enactus Team Index.
10. Complete all appropriate mandatory reports accurately and in a timely manner including the active team sheet, team project report and student impact data.
11. Make reasonable efforts to ensure representation/attendance at regional and national training events and activities.
12. Actively work towards recruiting a minimum of 25 members while making best efforts to reach a target of 50 team members.
13. In the event of a Student Team Leader resigning their position, reasonable steps are taken to ensure that the position is not left vacant at any time.
14. Engage and regularly interact/communicate with Enactus Advisers from sponsor companies and Alumni Mentors introduced to the team by Enactus UK + I.
15. Agree not to directly approach any Enactus UK + I sponsor company for funding without the prior approval of Enactus UK + I.
16. Agree not to engage as an Enactus team commercially or contractually with organisations that would be in direct competition to Enactus UK + I, such as, those organisations that seek to further the graduate outcomes of members and recruit for themselves or for their member organisations.

Enactus UK + I commit to provide all active Enactus Student Societies/teams with:

17. Approval and licence to use the Enactus team logo, brand resources and official recognition in accordance with the brand guidelines. Note that Enactus teams do not have the right to give licence to any third party to use the Enactus logo and



brand.

- 18. Access for student team members to Enactus UK + I events and activities including Enactus UK + I National Exposition.
- 19. The support of the Enactus UK + I Programme Team who will provide access to training, coaching, learning materials and resources and provide virtual and/or face-to-face reviews.
- 20. Opportunities for project grant funding on the basis of a completed banking form approved and signed off by the University Adviser and Team Leader.
- 21. Access to virtual and/or face-to-face support at regional and national training events and activities.
- 22. Access to a range of quality online learning materials and resources.
- 23. Access to recruitment opportunities with Enactus UK + I partners (including internships).
- 24. Access to Enactus Advisers from sponsor companies and Alumni Mentors introduced to the team by Enactus UK + I from its network of national partners.

Termination

Enactus UK + I reserve the right to terminate this affiliation agreement at any time, should the commitments contained within the agreement not be adhered to. Enactus UK + I will give notice in writing of this termination to the signatories of the agreement following a consultation and support period designed to help the team uphold their commitment.

Privacy Policy

Enactus UK + I respects your privacy and that of the University and ITS students and is committed to protecting your personal information. The EU General Data Protection Regulation (GDPR) came into force in the EU, including the UK, on 25th May 2018. Our privacy policy will inform you how we collect and look after your personal information in accordance with GDPR and tell you about your privacy rights.

If you want to request information about our privacy policy or your personal data that we hold you can view our policy at <http://enactusuk.org/privacy-policy> or email Amy Brereton, Chief Operating Officer, Enactus UK + I at abrereton@enactus.org

X
STUDENT SOCIETY/TEAM LEADER

X
[UNIVERSITY NAME]

X
UNIVERSITY OR STUDENT UNION

Print name clearly

Print name and job title clearly

Print name and job title clearly

Date:

Date:

Date:

X
Executive Director
Enactus UK + I

AMY BRERETON
Print name clearly

Date: